

**CITY OF KINGMAN
TOURISM DEVELOPMENT COMMISSION
City Council Chambers
310 N. 4th Street - Kingman, Arizona
7:30 A.M. Thursday, March 9, 2017
RESCHEDULED FROM MARCH 2, 2017**

REGULAR MEETING AGENDA

CALL TO ORDER AND ROLL CALL

1. **SELECTION OF CHAIRPERSON AND VICE CHAIRPERSON**
 - a. Selection of 2017 Commission Chairperson
 - b. Selection of 2017 Commission Vice Chairperson
2. **APPROVAL OF MINUTES**
 - a. THE REGULAR MEETING MINUTES OF NOVEMBER 3, 2016
3. **CONSIDERATION OF PUBLIC COMMENTS:** Those wishing to address the Commission should fill out request forms in advance. Action taken as a result of public comment will be limited to directing staff to study the matter or rescheduling the matter for consideration and decision at a later time. Comments from the public will be restricted to items not on the agenda. There will be no comments allowed that advertise for a particular person or group. Comments should be limited to no longer than three minutes.
4. **REPORTS**
 - a. REPORT BY JOSH NOBLE ON MONTHLY STR HOTEL DATA
 - b. REPORT BY TINA MOLINE ON ROOM TAX REVENUES
5. **OLD BUSINESS**
 - a. FY2017/2018 TOURISM DEVELOPMENT COMMISSION BUDGET DISCUSSION
6. **NEW BUSINESS**
 - a. **RECOMMEND APPOINTMENTS FOR OPEN SEATS AND ENDING TERMS**

Two applications have been received for the Tourism Development Commission. There is currently one open seat on the Commission. Additionally, the terms of Vice Chairperson Spear, Commissioner Pettit, and Commissioner Patterson expired at the end of 2016. Vice Chairperson Spear completed his third term on the commission and Commissioners Pettit and Patterson Completed their second. Sitting commissioners may seek reappointment.
7. **ANNOUNCEMENTS BY COMMISSIONERS**—Limited to announcements, availability or attendance at conferences and seminars, requests for agenda items for future meetings and requests for reports from staff. No discussion on any of these items.
8. **ADJOURNMENT**

SPECIAL ASSISTANCE AND / OR ACCOMMODATIONS:
ANYONE REQUIRING SPECIAL ASSISTANCE AND/OR ACCOMMODATIONS AT THIS PUBLIC MEETING, SHOULD CONTACT THE DEVELOPMENT SERVICES DEPARTMENT AT (928) 753-8130 AT LEAST 24-HOURS IN ADVANCE, SO APPROPRIATE ARRANGEMENTS CAN BE MADE

**CITY OF KINGMAN
TOURISM DEVELOPMENT COMMISSION
City Council Chambers
310 N. 4th Street - Kingman, Arizona
7:30 A.M. Thursday, November 3, 2016**

7:30 A.M.

**Regular Meeting
MINUTES**

Thursday, November 3, 2016

Commissioners Present:	Staff:	Visitors Signing In:
Krystal Burge, Chair	Josh Noble, Tourism Director and Staff Liaison	See Attached
Thomas Spear, Vice-Chair ---ABSENT	Tina Moline, Finance Director	
Jan Davis, Commissioner	Burley Hambrick, Project Manager	
Theresa Evans, Commissioner	John Dougherty, City Manager	
Angela Patterson, Commissioner	Sydney Muhle, City Clerk and Recording Secretary	
Harley Pettit, Commissioner --- ABSENT		

REGULAR MEETING MINUTES

CALL TO ORDER AND ROLL CALL: Chair Burge called the meeting to order at 7:32 A.M. All commission members were present except Vice Chairperson Spear and Commissioner Pettit who were absent.

1. APPROVAL OF MINUTES

a. The Regular Meeting Minutes of August 4, 2016

Commissioner Evans made a MOTION to APPROVE the Regular Meeting Minutes of August 4, 2016. Commissioner Davis SECONDED and it was APPROVED by a vote of 4-0.

- 2. CONSIDERATION OF PUBLIC COMMENTS:** Those wishing to address the Commission should fill out request forms in advance. Action taken as a result of public comment will be limited to directing staff to study the matter or rescheduling the matter for consideration and decision at a later time. Comments from the public will be restricted to items not on the agenda. There will be no comments allowed that advertise for a particular person or group. Comments should be limited to no longer than three minutes.

There were no public comments.

3. REPORTS

a. REPORT BY TINA MOLINE ON HOTEL REVENUES

Finance Director Tina Moline addressed the commission and provided the figures from her report on hotel revenues. A copy of her report has been attached to these minutes. Ms. Moline gave a summary of the revenue collected and noted that there were discrepancies due to delinquent filings. She also noted an additional increase due to a new hotel opening.

b. REPORT BY JOSH NOBLE ON MONTHLY STR HOTEL DATA

Tourism Director Josh Noble provided data from the STR Hotel report highlighting figures from August and September. He reminded that a hard copy of the report could not be provided to the commission due to distribution rights for the report. He noted that the numbers are steady and highlighted several events which brought increases.

Chairperson Burge asked for background regarding the impact of the rodeo.

Mr. Noble said that impact was positive and the area saw a 90-percent occupancy rate which is nearly what is seen for the Fun Run.

Chairperson Burge noted that the report seems to be helping.

c. REPORT BY JOSH NOBLE ON REQUESTED TDC GOALS WORKSHOP

Mr. Noble said that this item was requested by the commission at the last meeting. He said that the commission would work on setting this at the next regular meeting.

Chairperson Burge suggested that the commission may be able set a date after the January meeting that would work and the rest of the commission agreed. Chairperson Burge requested that this item be on the agenda in January.

4. OLD BUSINESS

None.

5. NEW BUSINESS

a. Review and Acceptance of Kingman Railroad Club Quarterly Report for the Months of July, August and September

Members of the Whistle Stop Railroad Club will present their quarterly report regarding activities of the Kingman Railroad Museum.

Whistle Stop Railroad Club Treasurer Lorraine Brownfield addressed the Commission and provided revenue figures for the previous quarter. She said that the museum is seeing an increase and highlighted activities that the club has been involved in. She said that the group is gathering a lot of things from the

Operation Lifesaver training on train safety. She said that that the club may take additional training so that they can go into the schools to present information.

Chairperson Burge said that the Commission appreciated the club's commitment as volunteers and noted that without their help the community would not be able to offer this.

Commissioner Evans said that the group will enjoy the Operation Lifesaver training and it is a comprehensive program.

Ms. Brownfield said that this will allow the group to expand into the schools.

Commissioner Patterson asked if the group had any paper handouts about the museum.

Ms. Brownfield said that they do.

Chairperson Burge asked that the club to bring some for the Commission to see.

Commissioner Patterson asked if the Powerhouse had these handouts.

Mr. Noble said that they do.

Chairperson Burge said that the Commission wants to market anything that the group has.

Commissioner Patterson noted on that on the expense report it should show the bottom line.

Chairperson Burge said that this would be helpful to make sure that the group is receiving the funds that they need.

Ms. Brownfield said that the group just spent over \$500 on advertisements.

Chairperson Burge said that this was helpful to see.

Commissioner Patterson asked if the City covers all of the utilities for the museum and was told that it does.

Chairperson Burge said that in the future it would be helpful to see a financial statement showing costs so that the commission can see if there are areas where they are not helping. She said that the commission wants to make sure the club has continued success and asked that they come back every quarter. She said that it would be nice to see all of the expenses to see if the commission can help.

Commissioner Patterson said that if the club's activities are costing money the commission would like to help.

Chairperson Burge said that the commission and club were partnering together for the funding mechanism.

Commissioner Davis made a MOTION to ACCEPT the Kingman Railroad Club Quarterly Report. Commissioner Evans SECONDED and it was APPROVED by a vote of 4-0.

b. Review and recommendation regarding Kingman Railroad Museum agreement renewal

The Whistle Stop Railroad Club is requesting a renewal of their operating agreement at the Kingman Railroad Museum and Depot.

Mr. Noble said that Public Works Director Rob Owen sent over the contract and discussed the changes.

Commissioner Patterson made a MOTION to ACCEPT the renewal of the operating agreement with the Whistle Stop Railroad Club. Commissioner Davis SECONDED and it was APPROVED by a vote of 4-0.

c. Review and Acceptance of Kingman Circle first Quarterly Report by Ignite Marketing

Ignite Marketing representatives will present their first quarterly report regarding the marketing activities for KingmanCircle.com for the months of August, September, and October.

Liza Noland of Ignite Marketing presented a PowerPoint presentation and gave a summary of each slide. A copy of the presentation has been attached to these minutes. Ms. Noland provided a summary of the web traffic and advertisement for this project. She said that she represented the city at a recent conference and received an award for that. She also discussed articles that have been written regarding this project and additional accomplishments.

Commissioner Patterson made a MOTION to ACCEPT the first quarterly report by Ignite Marketing. Commissioner Evans SECONDED and it was APPROVED by a vote of 4-0.

d. Presentation from Frontier Communications regarding Downtown Parks and Downtown Commerce Wi-Fi

Frontier Communications would like to present the possibility of a Downtown Parks and Downtown Commerce Wi-Fi. The system would be a customized Wi-Fi solution that would enhance the tourist's experience in Kingman. Staff is seeking a recommendation on whether or not to pursue this project.

Bill Sisson of Frontier Communications gave a PowerPoint presentation and provided a summary of each slide. A copy of the presentation has been attached to these minutes.

Chairperson Burge clarified that this appears to cover the area around railroad park and asked if it covered other areas.

Councilmember and Frontier representative Mark Abram addressed the commission and said that this proposal would be set up any way the City would want.

Chairperson Burge said that she would like to have the Sounds of Kingman included in this.

Commissioner Evans said that there seems to be a dead spot between Mr. D'z restaurant and Third Street and asked if this could be covered as there are businesses there too.

Mr. Sisson said that the business there is a transmission shop. He said that they are looking at two different projects.

Chairperson Burge said that this was looking at tourism in the downtown area and parks. She said that the businesses have wifi.

Ms. Sisson said that this would be street level coverage only.

Chairperson Burge asked if Frontier Communications can bring back costs for this.

Mr. Sisson said that they wanted to see if this was something the commission wanted to visit and can bring back costs.

Mr. Noble said that Frontier Communications contacted him to provide this. He said that knowing the commission is working on several goals he thought this would be beneficial. He said that this item was to see if this would align with the commission's goals.

Commissioner Patterson said that she still had questions about the product and said that people get data on their phones.

Mr. Sisson said that phones automatically connect to wifi and the City will be able to bring a splash page up to show people what is in the area.

Chairperson Burge asked who would manage this and if it would be valuable to attach this to Kingman Circle.

Mr. Sisson said that Frontier would manage the wifi.

Chairperson Burge said that the commission has spent money on Kingman Circle to promote Kingman and wondered if there would be a working arrangement to tie things together.

Mr. Sisson said that Frontier does not want to conflict with other projects.

Chairperson Burge said that the City wants to have value for its guests.

Commissioner Evans said that she would like to see it encompass the entire downtown area.

Commissioner Patterson asked if it would penetrate walls into businesses.

Mr. Sisson said that it would not and would only be available on the street.

Mr. Abram said that the goal of this is for tourists and not to have businesses get free wifi. He said that this is to help people on the street understand what is in Kingman and when a tour bus stops this will help show everything else that is available.

Chairperson Burge said that there is a walking tour and it is important that that is included. She said that the opportunity for this technology would improve the tour.

Mr. Abram said that they can set up two maps knowing the important areas. He said that their position was to pick two critical areas and then they can go from there.

Chairperson Burge said that she felt the park was critical and asked if the commission was interested.

Commissioner Evans said that this was a good idea for tourists and locals as this can help new people. She said that she would like to go forward with this.

Commissioner Davis agreed.

Commissioner Patterson said that she would like to wait until after the workshop was held.

An unidentified person in the audience asked if this will be able to track tourists.

Mr. Sisson said that it would be able to and can track both traffic and usage.

Chairperson Burge said that she would like to see this with the cost figures associated. She noted that the park was near the Powerhouse and that the commission is working through a lot of different offers.

6. **ANNOUNCEMENTS BY COMMISSIONERS**—Limited to announcements, availability or attendance at conferences and seminars, requests for agenda items for future meetings and requests for reports from staff. No discussion on any of these items.

There were no announcements.

7. **ADJOURNMENT**

Commissioner Evans made a MOTION to ADJORN. Commissioner Patterson SECONDED and it was APPROVED by a vote of 4-0.

ADJOURNMENT --- 8:19 A.M.

APPROVED:

Kristal Burge
TDC Chairperson

STATE OF ARIZONA)
COUNTY OF MOHAVE) ss:
CITY OF KINGMAN)

CERTIFICATE OF TDC MINUTES

I, Sydney Muhle, City Clerk and Recording Secretary of the City of Kingman, Arizona, hereby certify that the foregoing Minutes are a true and correct copy of the Regular Meeting Minutes of the Tourism Development Commission held on November 3rd, 2016.

Dated this 9th day of March, 2017.

Sydney Muhle
City Clerk and Recording Secretary

CITY OF KINGMAN COMMUNICATION TO TDC



TO: Tourism Development Commissioners

FROM: Tina D. Moline, Financial Services Director

MEETING DATE: March 2, 2017

AGENDA SUBJECT: Review of Room Tax Report

SUMMARY: This room tax report accounts for room tax revenues reported to the City for the period of July 2016 through January 2017.

Below is a budget to actual comparison of monthly revenues for last fiscal year and this fiscal year-to-date. FY17 revenues have surpassed expectations by \$75,251 (33.0%), and the City is already experiencing an increase of more than 9% above last year's collections during the same period.

Fiscal Year 2016			Fiscal Year 2017	
Month	Budget	Actual	Budget	Actual
01	30,000	40,055	33,000	44,020
02	30,000	41,511	33,000	43,252
03	30,000	46,783	33,000	56,137
04	30,000	41,272	33,000	43,983
05	30,000	38,661	33,000	44,020
06	30,000	38,188	33,000	40,146
07	30,000	32,884	33,000	34,693
08	30,000	30,931		
09	30,000	28,089		
10	30,000	29,655		
11	30,000	40,723		
12	30,000	38,833		
TOTAL	360,000	447,585	231,000	306,251

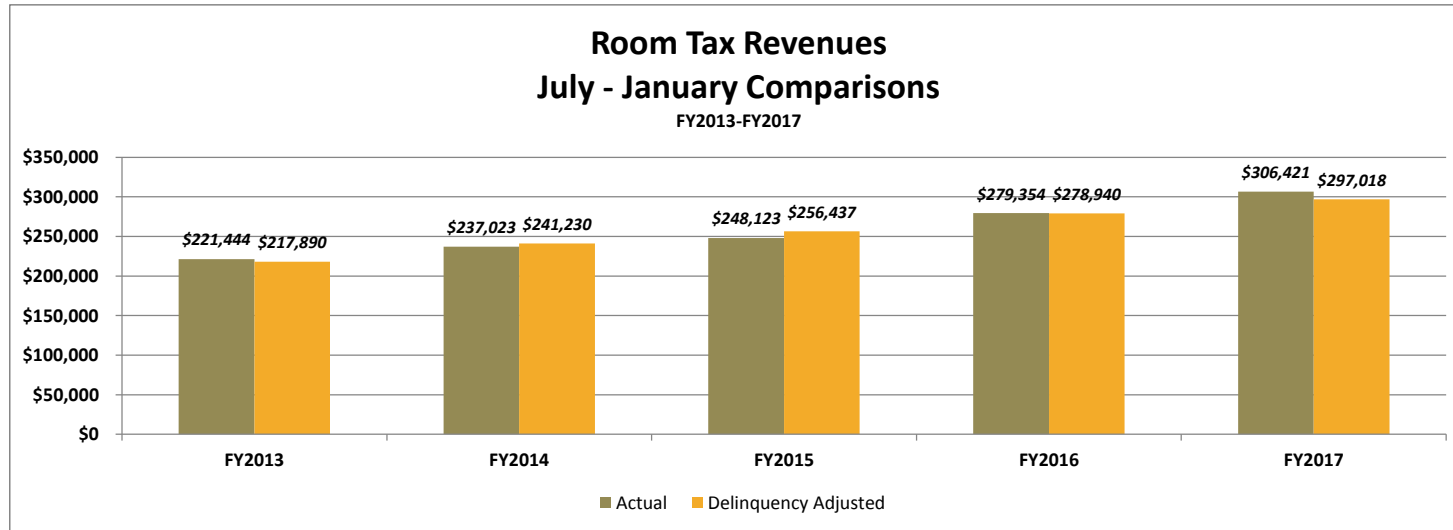
It is important to report the delinquency adjusted room tax revenues, as well. During the FY17 collection period, there is a 6% increase in delinquency adjusted room tax revenues when comparing to the same period during FY16.

ATTACHMENT: Room Tax Revenue History Report

FISCAL YEAR 2017

**CITY OF KINGMAN
ROOM TAX REVENUE HISTORY - DELINQUENCY ADJUSTED
FY2013 - FY2017**

MONTH	FY2013	Deliq Adj FY2013	FY2014	Deliq Adj FY2014	FY2015	Deliq Adj FY2015	FY2016	Deliq Adj FY2016	FY2017	Deliq Adj FY2017	(Month of Activity)
July	35,051	34,540	33,936	36,798	46,943	38,243	40,055	41,568	44,020	41,575	(May)
August	36,847	35,567	37,579	37,440	33,073	37,529	41,511	41,701	43,421	45,670	(Jun)
September	31,297	30,709	39,454	34,612	41,908	40,322	46,783	47,462	56,137	50,363	(Jul)
October	37,715	36,789	33,655	37,987	42,847	40,306	41,272	40,327	43,983	43,589	(Aug)
November	30,559	30,559	31,987	33,221	35,744	35,728	38,661	36,902	44,020	42,272	(Sept)
December	27,019	26,677	33,207	34,667	34,891	35,560	38,188	40,264	40,146	39,094	(Oct)
January	22,956	23,049	27,205	26,505	12,717	28,749	32,884	30,716	34,693	34,455	(Nov)
February	22,176	23,660	23,484	23,614	42,191	28,515	30,931	30,821			(Dec)
March	22,528	23,620	25,548	23,467	12,452	27,318	28,089	27,591			(Jan)
April	22,601	21,890	26,239	25,079	48,306	28,056	29,655	27,697			(Feb)
May	33,979	29,835	34,490	34,657	36,816	34,905	40,723	38,705			(Mar)
June	33,515	30,362	34,002	35,961	38,032	35,929	38,833	35,030			(Apr)
TOTAL YTD	\$356,243	\$347,257	\$380,786	\$384,008	\$425,921	\$411,160	\$447,585	\$438,784	\$306,421	\$297,018	
Annual % Change	-2.89%	-4.02%	6.89%	10.58%	11.85%	7.07%	5.09%	6.72%	9.69%	6.48%	



CITY OF KINGMAN COMMUNICATION TO TDC



TO: Tourism Development Commissioners

FROM: Tina D. Moline, Financial Services Director

MEETING DATE: March 2, 2017

AGENDA SUBJECT: Discussion of TDC FY18 Budget

SUMMARY: At the February 2, 2017 TDC meeting, staff presented to the Commission a brief overview of the FY18 budget process and advised Commissioners that the TDC FY18 budget would be reviewed and discussed at the March 2, 2017 meeting. Commissioners requested staff to discuss not only the TDC budget but also the Powerhouse budget and TDC fund balance.

Upon review and discussion of the attachments, staff is requesting TDC to provide recommendations for the TDC FY18 budget.

ATTACHMENTS: TDC Fund Summary
Powerhouse Fund Summary

POWERHOUSE FUND SUMMARY

POWERHOUSE FUND SUMMARY	Budget FY2013-14	Actual FY2013-14	Budget FY2014-15	Actual FY2014-15	Budget FY2015-16	Actual FY2015-16	Budget FY2016-17
REVENUES							
Rental Fees	38,000	52,037	35,000	47,716	35,000	38,165	35,000
Event Room Revenue	12,000	4,500	3,000	-2,116			
Merchandise Sales							75,000
Dining Guide Advertising							5,600
Donations							400
Miscellaneous Revenue							2,000
Cash Transfer from G/F-TDC							383,919
Cash Transfer from G/F	100,000	100,000	100,000	100,000	100,000	100,000	42,362
Interest Earnings		177		44		426	
Beginning Fund Balance	22,169	21,915	19,243	40,413	31,937	47,882	75,371
TOTAL RESOURCES	172,169	178,629	157,243	186,057	166,937	186,473	619,652
EXPENDITURES							
<i>Personnel:</i>							
Regular Salaries						1,492	158,843
Temporary						196	23,712
Overtime Pay						142	
Certification Pay							
Special Distribution							
Special Distribution							
Overtime Pay							1,120
Other Personnel Expense							32,530
Benefits Expense							42,093
Subtotal-Personnel	-	-	-	-	-	1,830	258,298
<i>Supplies and Services:</i>							
Professional Services	67,000	67,000	67,000	67,000	67,000	30,808	34,869
Museum Operations	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Business Development							6,200
Sewer Services	1,150	3,309	3,500	3,179	4,000	1,399	3,500
Building R&M							1,550
Office Equipment R & M							400
Office Equipment Rental							2,744
Telephone	1,300	1,281	1,300	1,288	1,300	1,186	7,000
Cellular Phones							852
General Advertising							81,570
Newspaper Advertising							3,000
Dues & Memberships							7,506
Travel & Training							10,500
Gift Shop Merchandise							50,000
General & Office Supplies							3,150
Merchant Card Fees							900
Minor Equipment							4,736
Natural Gas							8,020
Electricity	13,000	9,226	12,000	9,308	12,000	8,970	19,184
Books & Periodicals							150
Subtotal-Supplies & Svcs	132,450	130,816	133,800	130,775	134,300	92,363	295,831
<i>City and Internal Services:</i>							
Insurance Services							6,050
Building Maintenance Services	7,400	7,400	7,400	7,400	7,400	7,400	7,400
Information Systems							12,302
Subtotal-City & Internal Svcs	7,400	7,400	7,400	7,400	7,400	7,400	25,752
TOTAL EXPENDITURES	139,850	138,216	141,200	138,175	141,700	101,593	579,881
ENDING FUND BALANCE	\$32,319	\$40,413	\$16,043	\$47,882	\$25,237	\$84,880	\$39,771

TDC FUND SUMMARY

TOURISM DEVELOPMENT COMMISSION FUND SUMMARY	Budget FY2013-14	Actual FY2013-14	Budget FY2014-15	Actual FY2014-15	Budget FY2015-16	Actual FY2015-16	Budget FY2016-17	Estimated FY2016-17
REVENUES								
Room Tax - 2%	350,000	380,786	350,000	425,921	360,000	447,586	396,000	469,965
Best of the West Donations							30,000	21,827
Beginning Fund Balance	1,051,250	1,051,250	1,151,385	1,151,385	1,258,306	1,258,306	1,396,981	1,396,981
TOTAL RESOURCES	\$1,401,250	\$1,432,036	\$1,501,385	\$1,577,306	\$1,618,306	\$1,705,892	\$1,822,981	\$1,888,773
EXPENDITURES								
<i>Supplies and Services:</i>								
Visitor Center-Advertising Coop	25,000	10,981	60,000	10,731	25,000	11,649	25,000	25,000
Newspaper Advertising	900							
Kingman Visitor Center Mgmt Contract	205,000	205,000	205,000	205,000	205,000	170,875		
Mohave Historical Society	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Bricks & Mortar Byways Grant	350,000	26,163	500,000	646	237,500	11,330	237,500	237,500
Best of the West Festival (fka Route 66 Festival)		1,628		16,152	10,000	25,000	30,000	26,064
Pedestrian Crosswalk Byways Grant	70,000		70,000		70,000		25,000	8,000
Andy Devine Days	5,000		3,500			883		
Tennis Club	1,000	600						
"I Believe" Triathlon	10,000	5,990	4,010					
Bluegrass Festival	10,000	10,289	20,000	9,711	10,000			
Extreme Bull Riding	10,000	10,000						
Rattler's Mtn Bike Race						4,000		
Fireworks					35,000			
Kingman Circle							45,000	45,000
Buxton Survey							10,000	10,000
Subtotal-Supplies and Services	696,900	280,651	872,510	252,240	602,500	233,737	382,500	361,564
TRANSFERS/CONTINGENCIES								
Transfer to Grant Fund - PH & Ped Crosswalk				66,760		75,174		
Transfer to Powerhouse Fund - Tourism							383,919	383,919
Contingency	80,000		200,000		200,000		200,000	
Subtotal-Transfers	80,000	0	200,000	66,760	200,000	75,174	583,919	383,919
TOTAL EXPENDITURES AND TRANSFERS	776,900	280,651	1,072,510	319,000	802,500	308,911	966,419	745,483
ENDING FUND BALANCE	\$624,350	\$1,151,385	\$428,875	\$1,258,306	\$815,806	\$1,396,981	\$856,562	\$1,143,290



Sent to SS-W 5/6/12

CITY OF KINGMAN
BOARDS AND COMMISSIONS APPLICATION

FOR MEMBERSHIP ON THE Tourism Development
Estimated hours per month you can devote to this group: 16 MAY 516:31 43s

Name JORDAN PERRY Home Phone # 928-753-6101
Address 2930 EAST ANDY DRIVE Alternative Phone # 435-619-3200
Zip Code 86401
Email JORDANP@withherhospitality.com

Resident Located in -
Kingman City Limits ☒
Mohave County ☐

Length of Residency 1 MONTH Are you a registered voter? Yes X No

If asked, I would be willing to serve on another board or Commission. Yes No X

List other boards or commissions interested in:

1. List your educational background. Bachelors of Business Administration
Treasurer of St. George Lodging + Tourism Association
for 3yrs

2. Please state your occupational background as it relates to the board or commission you are applying for beginning with your current occupation and employer.

General Manager of Best Western Plus Kings Inn

3. Describe your involvement in the Kingman community. Just moved here

4. Describe your leadership roles and/or any special expertise you have which would be applicable to the position for which you are applying.

General Manager/Asst General Manager of 3 different
Hotels/motels + Apartment manager the last 13yrs.

5. Describe why you are interested in serving in this position. To help be
involved in the Kingman Community.

6. If you are appointed to any of the boards or commissions you have listed interest in, please list potential conflicts of interest. Explain: N/A-

Appointment to this board, commission or advisory committee will require your consistent attendance at regularly scheduled meetings. Please note the times below for each Board or Commission. All meetings are held at the Council Chambers, 310 N. 4th Street, Kingman.

Board of Adjustment	As Needed
Building Board of Appeals	As Needed
Business License Review Board	As Needed
Clean City Commission	3rd Thursday/Monthly @ 5:00PM
Economic Development Marketing Commission	2nd Wednesday/Monthly @ 7:30 AM
Golf Course Advisory Committee	3rd Wednesday/odd months @ 4:30PM
Historical Preservation Commission	4th Tuesday/odd months @ 5:30PM
Industrial Development Board	As Needed
Local Public Safety Personnel Retirement Board	As Needed
Municipal Property Corporation	As Needed
Municipal Utilities Commission	4th Thursday/Monthly @ 5:30 PM
Parks & Recreation Commission	3rd Wednesday/odd months @ 6:30PM
Personnel Board	As Needed
Planning & Zoning Commission	2nd Tuesday/Monthly @ 6:00PM
Tourism Development Commission	1st Thursday/Monthly @ 7:30AM
Transit Advisory Commission	2nd Tuesday/1st month of Quarter @10:00

This application is subject to the Arizona Open Records law and should not be considered confidential.

Signature of Applicant Jordan Perry Date 5/5/16.

Please return this application to:

City of Kingman
City Clerk's Office
310 North Fourth Street
Kingman, AZ 86401

Fax (928) 753-6867

For further information, please call: City Clerk's office at (928) 753-5561.

Thank you for taking the time to fill out this application. Volunteers play a vital role in the City of Kingman government. We appreciate your interest.



Fax #:

16 SEP 6 10:31 29s

CITY OF KINGMAN
BOARDS AND COMMISSIONS APPLICATION

FOR MEMBERSHIP ON THE Tourism Development Commission
Estimated hours per month you can devote to this group: _____

Name Robert Walton Home Phone # 928-715-2463

Address 3416 N. Sage St Alternative Phone # _____

Zip Code 86401

Email tv606@hotmail.com

Resident Located in -

Kingman City Limits ☒

Mohave County ☐

Length of Residency _____ Are you a registered voter? Yes ☒ No _____

If asked, I would be willing to serve on another board or Commission. Yes ☒ No _____

List other boards or commissions interested in:

Economic Development Authority Industrial Development

1. List your educational background. MCC - Business Admin.

2. Please state your occupational background as it relates to the board or commission you are applying for beginning with your current occupation and employer.

Sales Manager for La Quinta Inns & Suites - current
General Manager Ramada - previous
Director of Marketing Riverside Resort - previous

3. Describe your involvement in the Kingman community.

Kingman Visitors Center - Board of Directors
Mohave County Fair Association - BOD/Treasurer
Member of various non-profits

4. Describe your leadership roles and/or any special expertise you have which would be applicable to the position for which you are applying.

5. Describe why you are interested in serving in this position.

To assist in the development of Tourism

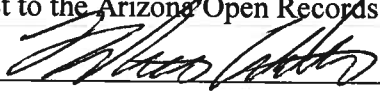
6. If you are appointed to any of the boards or commissions you have listed interest in, please list potential conflicts of interest. Explain:

Appointment to this board, commission or advisory committee will require your consistent attendance at regularly scheduled meetings. Please note the times below for each Board or Commission. All meetings are held at the Council Chambers, 310 N. 4th Street, Kingman.

Board of Adjustment	As Needed
Building Board of Appeals	As Needed
Business License Review Board	As Needed
Clean City Commission	3rd Thursday/Monthly @ 5:00PM
Economic Development Marketing Commission	2 nd Wednesday/Monthly @ 7:30 AM
Golf Course Advisory Committee	3rd Wednesday/odd months @ 4:30PM
Historical Preservation Commission	4 th Tuesday/odd months @ 5:30PM
Industrial Development Board	As Needed
Local Public Safety Personnel Retirement Board	As Needed
Municipal Property Corporation	As Needed
Municipal Utilities Commission	4th Thursday/Monthly @ 5:30 PM
Parks & Recreation Commission	3rd Wednesday/odd months @ 6:00PM
Personnel Board	As Needed
Planning & Zoning Commission	2nd Tuesday/Monthly @ 6:00PM
Tourism Development Commission	1st Thursday/Monthly @ 7:30AM
Transit Advisory Commission	2 nd Tuesday/1 st month of Quarter @10:00

This application is subject to the Arizona Open Records law and should not be considered confidential.

Signature of Applicant



Date

9-1-16

Please return this application to:

City of Kingman

City Clerk's Office

Fax (928) 753-6867

310 North Fourth Street

Kingman, AZ 86401

For further information, please call: City Clerk's office at (928) 753-5561.

Thank you for taking the time to fill out this application. Volunteers play a vital role in the City of Kingman government. We appreciate your interest.